

## How to log into [www.vendors.cz](http://www.vendors.cz)

Please go to [www.vendors.cz](http://www.vendors.cz).

User ID is a 6-digit number, which is written on your PO:

<b>Supplier:</b>	
TEST, TEST	
Ulice 1	
37701 Jindřichův Hradec	
Czech Republic	
ID:	Tax ID:
VAT ID:	ACP ID: 306060

If you have older version of PO, which doesn't contain this number, please contact [help@vendors.cz](mailto:help@vendors.cz) or use your registration email to log in:

### You need to sign in to gain access

Insert user ID:

OR email:

Password:

#### Contact details:

Telephone : +420 384 361 300  
Fax: +420 384 361 303  
E-mail: [info@traductera.com](mailto:info@traductera.com)

[www.traductera.com](http://www.traductera.com)

#### Office:

ACP Traductera, a.s.  
Na Píketě 173/III  
377 01 Jindřichův Hradec  
The Czech Republic

ISO 9001 : 2008  
EN 15038



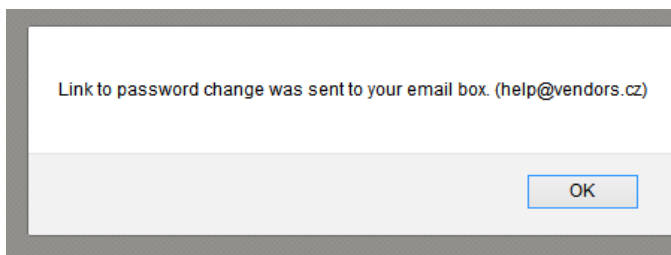
If you don't know your password, please reset it using the button "I don't know my password". Insert your ID or registration email:

### Password reset

Insert user ID:   
OR email:

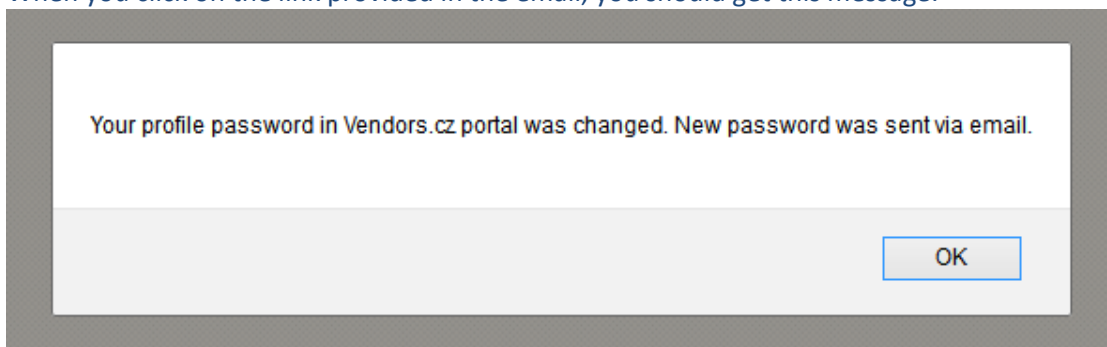
If you don't know your registration address nor supplier ID, please [contact our staff](#).

You should get similar message:



Link to regenerate the password will then be sent to your e-mail address which is recorded in your profile in our system – the email, which is written in the () in the message box. Please check this email box (see spam box as well). If you don't get email with the link, please contact [help@vendors.cz](mailto:help@vendors.cz).

When you click on the link provided in the email, you should get this message:



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After that, you should receive email containing new password. It would look like this:

**Your profile password in Vendors.cz portal was changed.**

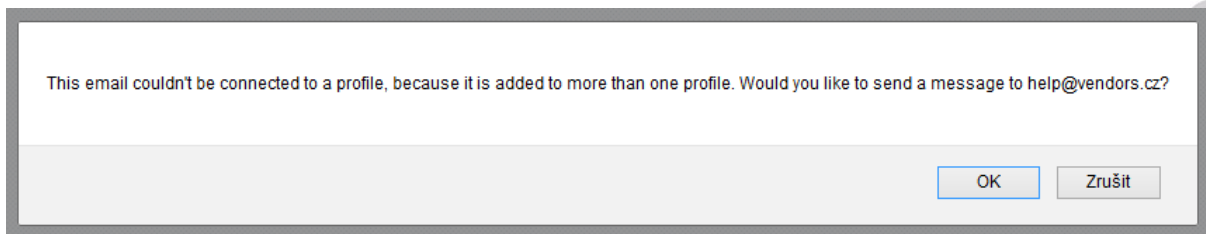
**Supplier ID:**

**Login link:** <https://is.traductera.com/onlineis/vendors/>

**New password:** '2k7V1a4N'

**Vendors.cz**

A situation can occur, that there's no possibility to automatically choose the profile number according the registration email. In that case, the portal should show this message:



After clicking to "OK" button, an automatic email will be sent to [help@vendors.cz](mailto:help@vendors.cz). Our vendor manager will contact you shortly with user details.

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